

Main Site Meeting Room AV Facilities

							AV Facilities							
Room Number	Room Name	Capacity	Wheelchair Accessible	Access	Catering Availability	WiFi*	Whiteboard	Data Projector/ TV	PC	Laptop Input	Video Conferencing**	Webcam (to PC or USB cable)	Visualiser/ Document cam	Telephone Conferencing
BE2-23	Board Room	20	Y	Office hours	Y	Y	N	Y	Y	VGA or HDMI	Y*** UIS MS Teams Room	Available on request^	N	Y
BE4-38	CBL Meeting Room	14	Y	Limited out of hours access	Y	Y	Y	Y	Y (IMac with OS X or Win 7)	VGA	N	N	N	Available on request^
BE5-05	MIL Meeting Room	12	N	Office hours	N	Y	Y	Y	N	VGA	N	N	N	Available on request^
BN2-05/06	Oatley Meeting Room 1	16	Y	Limited out of hours access	Y	Y	Y	Y	Y	VGA or HDMI (VGA only for half-room projector)	N	N	Y	Available on request^
BN2-07	Oatley Meeting Room 2	12	Y	Limited out of hours access	Y	Y	Y	Y	Y	VGA or HDMI	N	N	N	Available on request^
IS2-03	EDC Loft Meeting Room	10	N	Office hours	Y	Y	Y	Y	N	VGA	N	N	N	Available on request^
ISG-14	Hopkinson West Meeting Room	12	Y	Limited out of hours access	N	Y	Y	Y	N	VGA	N	N	N	Y
IN2-09	Sir Arthur Marshall Meeting Room	16	Y	Office hours	Y	Y	Y	Y	Y	VGA or HDMI	N	N	Y	Available on request^
JDB-SR	Dyson Building Seminar Room	40	Y	Office hours	Y	Y	Y	Y	Y	VGA or HDMI	N	Y	Y	Available on request^
JDB-TR	Dyson Building Teaching Room	24	Y	Office hours	Y	Y	N	Y	Y	VGA or HDMI	N	Y	Y	Available on request^
JDG-14	Dyson Building Ground Floor	10	Y	Office hours	Y	Y	Y	Y	N	VGA or HDMI	N	Y to USB	N	Available on request^
JDO-01	Dyson Building Office Floor	10	Y	Office hours	Y	Y	Y	Y	N	VGA or HDMI	Y*** Cisco Dual Screen / UIS MS Teams Room	N	N	Available on request^
JD1-18	Dyson Building First Floor	10	Y	Office hours	Y	Y	Y	Y	N	VGA or HDMI	N	Y to USB	N	Available on request^
JD2-18	Dyson Building Second Floor	10	Y	Office hours	Y	Y	Y	Y	N	VGA or HDMI	N	Y to USB	N	Available on request^
JD3-18	Dyson Building Third Floor	10	Y	Office hours	Y	Y	Y	Y	N	VGA or HDMI	N	Y to USB	N	Available on request^

Lectern PC login information: Lectern PCs require a CUED IT account to access. To reset your CUED password contact helpdesk@eng.cam.ac.uk. **Visitor logins are available from Reception.**

*WiFi access is available via the eduroam and UniOfCam wireless networks. Only users that have devices that have been previously configured to connect to eduroam can utilise this service. The UniOfCam wireless network can either be used by Raven authenticated Cambridge University users or by utilising an appropriate visitor ticket. Where visitor tickets are required for guest access these need to be requested in advance via helpdesk@eng.cam.ac.uk
 UniOfCam-guest wifi can be accessed using user's own online account – details at <https://help.uis.cam.ac.uk/wifi-guest>

** To ensure success, video conferences should be booked via av-support@eng.cam.ac.uk at least 5 working days in advance of the meeting to allow for exchange of technical details between sites and to conduct a test call prior to the main meeting. In order to allow clear liaison between sites during the lead up to meeting, please request the contact details of the remote site's video conference technician when organizing the meeting and notify the Engineering AV team of these details when booking the use of the system.

*** UIS managed Microsoft Teams Room setup, capable of standard Video Codec H.232/SIP calls. See <https://help.eng.cam.ac.uk/audio-visual/> or <https://help.uis.cam.ac.uk/hybrid-meeting-room-standards/user-guide> for more information.

^ Telephone conference call equipment must be booked at least 2 working days in advance via av-support@eng.cam.ac.uk

Further AV enquiries can be made via av-support@eng.cam.ac.uk or by calling 01223 332660