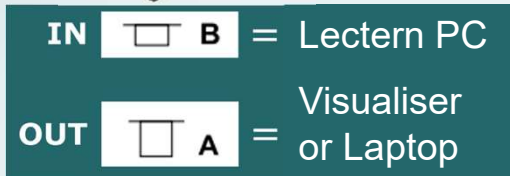


Power on

To power the system on using the remote control for the projector, point the remote towards the projector then press the 'On' button.

To change whether you have the PC projected or wish to use the Visualiser or a laptop, use the Kramer switch device on the lower shelf.



Connecting a laptop

Laptops and tablets can be connected using the VGA cable and required adaptor for your device. We have included a HDMI, Minidisplayport and USB-C adaptors to cover the majority of devices - simply connect the adaptor to the VGA cable, then the adaptor to your device.



Ensuring you have switched the Kramer switch to **A** as above, switch the visualiser on and press the laptop button. Your laptop should then be displayed.

To return to the visualiser, press the visualiser button.

Any problems connecting a laptop, please call AV Support

Power off

Because of the non-networked nature of the AV systems in this room, it is imperative that when you have finished your session to **please switch the projector and visualiser off**.

For the projector, point the remote at the projector, press the 'Standby' button top left on the keypad then noting the message on the screen, press it a second time.

Wifi



eduroam, UniOfCam & CUED wireless networks are also available here

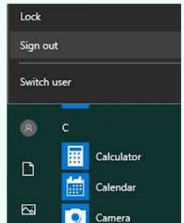
Lectern PC - Windows & Linux

The PC in the lectern can boot into Windows (by default) or Linux. You will need your CUED AD/teaching system login, or if you are a visitor to the Department a guest login is available from the Baker Building Main Reception desk.

Please ensure you log off when you have finished

- click Start/Windows logo
- click on User icon
- select 'Sign out'

If you have any login issues, please contact helpdesk@eng.cam.ac.uk



Hybrid abilities

This room can be used in a very limited hybrid fashion, that is with some audience local in this physical room and some audience remote. The main online platforms we support are Microsoft Teams and Zoom. We have setup the lectern PC to be the 'hub' for this kind of activity, enabling connectivity with our AV systems.



AUDIO

The microphone in the webcam is utilised, which is designed for about 1-3 metre distance from the person speaking, so is better suited for the person stood at the lectern rather than persons throughout the room. Additional equipment is available for loan from AV Support, but is best booked in advance owing to limited quantities available.

VIDEO

A webcam on the monitor is the main camera for use. No capture card is available in this room so any material to share must be from the lectern PC itself.

Device connectivity information for lectern PC:

- Video: **Logitech Streamcam**
- Microphone: **Logitech Streamcam**
- Speakers: **Speakers/Headphones (Realtek® Audio)**